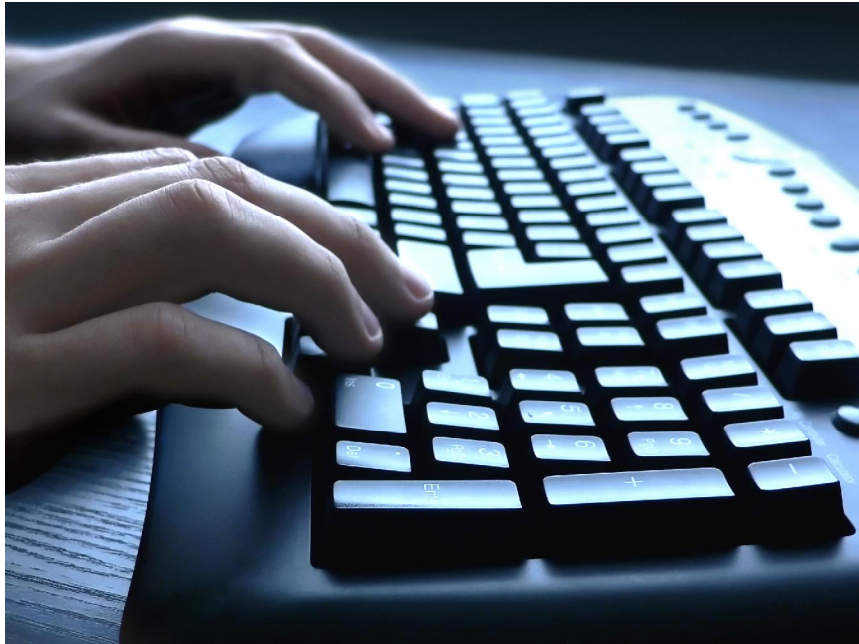


Exploring A Career As A Virtual Assistant



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ISBN: 1448650771

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Chapter 1

Introduction

Congratulations! Sitting down to read this book and learn about the Virtual Assistance industry is a step in the direction of operating your very own sustainable small business. It's a big deal, and you should be proud of yourself for even considering taking this leap (starting a business is not just a step, it's a **leap!**).

By the end of this book you will have a clear understanding about the Virtual Assistance industry and many of the ins and outs of starting and operating a Virtual Assistance practice. This **is not** a step-by-step guide to setting up and running a Virtual Assistance practice. There are already established, reputable options for this that I will mention later in the book so that you can explore the options further on your own.

This book will cover exactly what the title says: **Exploring**. We will explore the industry, explore examples of what makes a successful Virtual Assistance practice operate, and explore what to do to take the next step in starting your Virtual Assistance business. **This book is geared toward administrative professionals that are not currently Virtual Assistants.**

Please keep an open mind about this information. Many people assume that all work from home opportunities are not all that they appear to be (i.e. a scam). I'm here to tell you that while yes, many work from home opportunities that you see on the Internet or stapled to telephone poles around town **are** too good to be true. However, Virtual Assistance is not in that category. All of the information that I

share in this book is true and accurate and most often rooted in my own experiences – personally and with others.

So sit back, and get ready to be wowed. You are about to learn about one of the best careers you probably have never heard of: Virtual Assistance. Most people find information about this business model fascinating, and I hope you do too. I wish you all the best!

Jessica Maes
2009

Thank you for reviewing the sample pages from my ebook! If you would like to purchase the ebook in its entirety at this time, please click [here](#).